

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
Wednesday, February 26, 2014
4:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Board of Trustees
Honorable Cheryl Allgeyer

Trustee Claire Corcoran called the meeting to order at 4:04 PM. Trustee Lisa Allen led in prayer. The Pledge was recited and roll was taken.

Trustee Lisa Allen – Present
Trustee Claire Corcoran - Present
Trustee Lois Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder,
Fire / EMS Chief Steve Pegram, Service Director Bob Seyfried

Adoption of Agenda

77-2014 Trustee Swift motioned to adopt the Agenda. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

New Business

Discussion of 2014 Township Budget

General Fund

Administrator Snyder presented to the Board of Trustees Budget Proposal #4. Administrator Snyder stated a quote had been received for \$4,500.00 from Evans Landscape to demolish the buildings located at 1799 State Route 28 which he increased Contracted Services to account for.

Trustee Corcoran inquired if additional quotes could be received in lieu of using eGov. Administrator Snyder stated that the Township had already renewed with eGov for 2014.

Trustee Corcoran inquired if Township could manage maintenance / improvement of sites instead of using contractors. Administrator Snyder stated that the Township does not own any mowers and that it is less expense to contract out the labor to maintain the grounds at the Administration Building and Historical Society.

Zoning Department

Trustee Corcoran inquired if a new computer could be purchased for the Zoning Department. Administrator Snyder increased the budget for Repairs & Maintenance to include the purchase of a new computer.

Police Department

Trustee Allen inquired about the increase in salaries for 2014. Chief Snyder stated two Police Officers were in training / auxiliary in 2013 which they have now completed and they are currently scheduled for 30 hours per week in 2014. Trustee Corcoran requested a list of employees which incurred overtime hours and amount paid to employees for overtime in January and February 2014.

Trustee Swift inquired about the healthcare opt out payment. Administrator Snyder stated the current policy is the employee receives 25% of what the healthcare would have cost the Township if the employee would have elected coverage under the Township's health plan.

Trustee Corcoran requested a list of take home vehicles along with the maintenance and mileage of each vehicle. Trustee Corcoran inquired if mileage on the take home vehicles was accounted for. Administrator Snyder stated through the use of the Township's fuel cards, mileage must be entered upon re-fueling of the vehicle. If there are any discrepancies these are notated on the monthly statement.

Trustee Swift inquired about the increase in Medical / Hospitalization expense. Administrator Snyder stated that 100% of possible exposure was accounted for in the budget amount.

Service Department

Service Director Seyfried stated that Training Services and Repair & Maintenance were reduced from prior budget proposals. Service Director Seyfried approved the removal of internet and phone from the Service Maintenance building excluding the already incurred expenses for 2014.

Service Director Seyfried stated that the rental and cleaning of service uniforms is less expensive than purchasing directly.

Trustee Allen stated the current revenue from the Community Center is posted to the General Fund and requested that the expenses for the Community Center be reallocated to the General fund. Service Director Seyfried stated the Community Center was in need of multiple repairs.

Service Director Seyfried stated that several road paving projects were not completed in 2013 and suggested these projects remain on the schedule for 2014.

Fire / EMS

Chief Pegram stated the budget for Fire / EMS has not changed from proposal #3 and requested that unencumbered funds be used. Chief Pegram stated that he was advised by legal counsel if unencumbered funds were not allowed to be used for Capital Projects which are included in the budget; the fire union would have viable reason to recede the current labor concessions. Chief Pegram suggested accepting the Fire / EMS budget as written or plan to increase the staffing within the Fire / EMS departments.

Additional Comments

Trustee Corcoran requested each Department Manager to review their staffing requirements along with any possible overtime to see if reductions could be made. Trustee Allen suggested detailed directives be given by the Board of Trustees on how the Department Managers should present the next proposals of their budgets.

Jim Constable stated in his opinion the Department Managers should be allowed to utilize unencumbered funds.

Adjournment

78-2014 Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 6:09 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen - Yes

Trustee Corcoran – Yes

Trustee Swift - Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA